

**NZAID USE ONLY**

Applicant name:

Country:

Scholarships scheme:

Date:



**New Zealand's International  
Aid & Development Agency**

...towards a safe and just world

application form for  
**NEW ZEALAND DEVELOPMENT SCHOLARSHIPS and  
COMMONWEALTH SCHOLARSHIPS**

## NEW ZEALAND DEVELOPMENT SCHOLARSHIPS and COMMONWEALTH SCHOLARSHIPS

The purpose of the New Zealand Development Scholarships (NZDS) and Commonwealth Scholarships schemes is for candidates from targeted developing countries to gain knowledge and skills that will contribute to their home country's human resource development needs. Scholarship recipients are required to return to their home country within 14 days of completing their scholarship to work for a minimum period of two years in order to achieve this. If you are offered a NZDS or Commonwealth Scholarship, you will be asked to agree in writing to certain conditions before accepting a scholarship (see pages 15 and 16).

### APPLICATION CHECKLIST

It is important that you correctly fill out all relevant sections in this application form and include all relevant documents listed below. As incomplete forms cause delays in the scholarship application process, applications with unanswered questions or incomplete documentation will not be considered for a scholarship.

Supporting documents provided with this application must be **certified true copies of original documents** with the official stamp and signature of a Justice of the Peace, Solicitor, Notary Public, an official from the New Zealand Diplomatic Post, or another authorised official. Where original documents are not in English, you must provide certified true copies of official English translations.

**All NZDS and Commonwealth Scholarship applicants must provide TWO copies of this application form (one original copy and one photocopy), completed in English. Each copy of the application form must include:**

- A signed application declaration on page 16.
- A certified copy of your birth certificate (in English).
- A certified copy of official evidence of any name change (in English).
- A certified copy of the personal pages of your passport.
- For NZDS applicants (only) applying for undergraduate study, a certified copy of your official secondary school results and the grading schedule for each qualification (in English).
- For all applicants applying for postgraduate study, a certified copy of the academic transcript for all tertiary qualifications and the grading schedule for each qualification (in English).
- A certified copy of the completion or graduation certificate for each tertiary qualification that you have completed (in English).
- The **original** international English proficiency test result, e.g. IELTS or TOEFL. Photocopies will not be accepted. Test results must be no more than 24 months old by the commencement of study.
- If you are employed, a current job description confirming your position and outlining your responsibilities and duties.
- A **current** (dated) curriculum vitae - a brief history of your education, work experiences and skills.
- Three references (no more than 24 months old) on official letterhead, supporting your NZAID scholarship application to study in New Zealand, and relevant to your proposed study programme or research topic. References should be provided from your current employer and a former lecturer (or school principal for NZDS undergraduate applicants), and where possible, a relevant government or community based organisation. Research applicants must provide two references from a former lecturer or academic supervisor (in an area of study relevant to this application).
- For Masters and Doctoral research students, a 500 word statement outlining your proposed research topic, including the research question and objectives, proposed methodology, timeline and justification for home-located research. The statement should also identify the significance and application of the proposed research topic to the development of your home country.
- Certified copies of your marriage certificate and/or the birth certificates of any dependant children, if you are applying for the accompanied stipend.

### FURTHER INFORMATION

Information on the NZDS and Commonwealth Scholarships schemes, including the application process, deadlines and the list of participating New Zealand education institutions, is available from the nearest New Zealand High Commission or New Zealand Embassy. Full details are also available on the scholarships pages of the NZAID website: [www.nzaid.govt.nz/scholarships/](http://www.nzaid.govt.nz/scholarships/)

## SECTION ONE: PERSONAL INFORMATION

1. Which scholarship are you applying for? **(Note: You can only select one)**

- New Zealand Development Scholarship (Public category)
- New Zealand Development Scholarship (Open category)
- Commonwealth Scholarship

Attach a recent passport sized photograph of yourself

2. Country from which you are applying for a NZDS or Commonwealth Scholarship.

\_\_\_\_\_

3. First and middle names: \_\_\_\_\_

Family name (last or surname): \_\_\_\_\_

What is the name you want people to call you? \_\_\_\_\_

**Your family name and other names should be the same as the official names in your passport or birth certificate.**

4.  Male  Female

5. Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Day Month Year

6. Place of birth: \_\_\_\_\_

7. What is your country of citizenship? (Please list if more than one)

i. \_\_\_\_\_

ii. \_\_\_\_\_

8. Do you have permanent residence status for any other country?

No  Yes

If you answered *Yes*, list the countries for which you have permanent residence status:

i. \_\_\_\_\_

ii. \_\_\_\_\_

9. Have you ever applied for permanent residence status for another country?

No  Yes

If you answered *Yes*, list the countries for which you have sought permanent residency:

i. \_\_\_\_\_

ii. \_\_\_\_\_

10. Provide details of the passport that you will be entering New Zealand on.

Issuing country: \_\_\_\_\_

Passport number: \_\_\_\_\_ Passport expiry date: \_\_\_\_\_

**The scholarship application process takes several months. Please give an address where you can be contacted when a decision is reached. You may not be offered a scholarship if NZAID cannot contact you.**

11. Contact details for correspondence

Number and street name: \_\_\_\_\_

(PO Box number, if relevant): \_\_\_\_\_

Suburb/Village: \_\_\_\_\_

Town/City: \_\_\_\_\_

District/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Postal code: \_\_\_\_\_

Home telephone number: \_\_\_\_\_ Work telephone number: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Email address 1: \_\_\_\_\_

Email address 2: \_\_\_\_\_

**Clearly write an email address for an account which you check regularly.**

12. Are you living in your country of citizenship now?

No

Yes

If you answered *No*, which country are you living in now? \_\_\_\_\_

13. Name someone we can contact in an emergency.

Name: \_\_\_\_\_

Relationship to you (e.g. father, mother, sister): \_\_\_\_\_

Number and street name: \_\_\_\_\_

Suburb/Village: \_\_\_\_\_

Town/City: \_\_\_\_\_

District/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Postal code: \_\_\_\_\_

Home telephone number: \_\_\_\_\_ Work telephone number: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Email address: \_\_\_\_\_

**Clearly write an email address for an account which is checked regularly.**

14. Do you suffer from any illness or disability that might affect your ability to participate in the proposed study programme (for example, psychiatric condition, asthma, diabetes, significant visual impairment, motor disability or significant hearing loss)? A 'Yes' answer will not preclude you from consideration for a scholarship.

No

Yes

15. If your answer to Question 14 is *Yes*, on a separate sheet of paper please provide brief details of the illness or disability and any special requirements or support you may require to complete your study programme. Please attach a copy of your doctor's assessment of your needs.

## SECTION TWO: DEPENDANTS

- Eligibility criteria apply for applicants seeking financial support for dependants from NZAID.
- NZAID's definition of 'dependants' is your spouse or partner, and/or any of your legal children up to the age of 19 years.
- NZAID's definition of a 'partner' is someone you are not married to, but you have been living with in a stable relationship 'akin to a marriage' for at least one year (i.e. in a de facto relationship).
- You must complete the table in Question 17 if you want to apply for NZAID funding for dependant/s that will be living with you in New Zealand.
- You will not receive NZAID funding for any dependants that you have not listed in Question 17.
- If you are engaged to be married, you must include your fiancé or fiancée in Question 17.
- If you or your spouse/partner is pregnant, please include this information in Question 17.
- Support for dependants is not paid unless the approved study programme is 18 months or longer and there is at least 12 months remaining on scholarship following their arrival in New Zealand.
- You must complete any required English language or bridging programme successfully before NZAID will provide any funding for eligible dependants.
- The accompanied stipend does not provide income sufficient for all dependants' costs of living in New Zealand. You may need additional funding to supplement the accompanied stipend.

16. Tick the box that relates to your family status:

- Single
- Single with children
- Married
- Engaged to be married
- In a de facto relationship/have a partner
- I have no dependants for whom I will be seeking NZAID financial support

17. Provide details of your spouse/partner and/or children who will be living with you in New Zealand for the duration of the scholarship and for whom you will be seeking NZAID financial support.

First name	Family name	Gender	Date of birth <i>(date/month/year)</i>	Relationship	Country of citizenship/ permanent residency

18. Have any of your dependants received scholarship funding from the New Zealand Government?

- No                       Yes

If you answered Yes, write their name (at the time of the scholarship), the name of the scholarship, the year(s) on scholarship and the name of the qualification or course undertaken.

### SECTION THREE: STUDY HISTORY

**You must provide a certified copy of the academic transcript and completion certificate for each qualification you have completed/are completing. Include a certified copy of the grade assessment schedule for each qualification.**

19. Provide the following information for **all** completed and partially completed vocational or tertiary qualifications. NZDS undergraduate applicants only: provide information for all completed senior secondary school qualifications.  
List the most recently completed qualification first.

Qualification and education institution details	Start date <i>(month/year)</i>	End date <i>(month/year)</i>
Qualification:  Major subject:  Education institution:  Institution location:		

20. List any of the qualifications that have been studied by distance education.

21. List details of any relevant academic distinction or prizes.

22. Have you previously received a scholarship or award funded by either the New Zealand Government (e.g. Aotearoa Scholarship, Study Award, ELTO, Short Term Training Award, etc) or any another government or international organisation (e.g. Australia, Canada, UK, US, Japan, Fulbright, Commonwealth Scholarship, etc)?

- No                       Yes

If you answered *Yes*, write the name of the scholarship, the year(s) on scholarship and the name of the qualification or course undertaken. If your name has changed since you were on the scholarship, write the name you were known as at the time.

i. \_\_\_\_\_  
\_\_\_\_\_

ii. \_\_\_\_\_  
\_\_\_\_\_

23. Have you applied, or are you intending to apply, for another scholarship at the same time as this application?

- No                       Yes

If you answered *Yes*, provide the full name of the sponsor and the scholarship.

Sponsor: \_\_\_\_\_

Scholarship: \_\_\_\_\_

#### SECTION FOUR: CURRENT STUDY

24. What are you doing now?

- Studying at secondary school                       Working (full-time)  
 Studying at tertiary level (full-time)                       Working (full-time) and studying at tertiary level (part-time)  
 Not studying or working (in transition)                       Working (part-time) and studying at tertiary level (part-time)

**If you are doing any study now, go to question 25. Otherwise, go to Section Five.**

25. If you are studying now, at what level are you studying?

- Secondary school                       Bachelors degree  
 University Foundation year                       Postgraduate Diploma  
 Tertiary training/technical certificate                       Masters degree  
 Undergraduate Diploma                       Doctorate (PhD)

Other (please state):

26. What is the full name of your course/qualification?

**Please provide a certified copy of your mid-year exam results for the current year.**

27. List the major subject(s):

28. What are the dates of your course/qualification?

Start date: \_\_\_\_\_/\_\_\_\_\_  
*Month Year*

Proposed end date: \_\_\_\_\_/\_\_\_\_\_  
*Month Year*

Length of the course/qualification: \_\_\_\_\_

Education institution name: \_\_\_\_\_

Institution location (town/city and country): \_\_\_\_\_

29. Are you on a scholarship now?

No

Yes

If you answered Yes, provide the full name of the sponsor and the scholarship.

Sponsor: \_\_\_\_\_

Scholarship: \_\_\_\_\_

**SECTION FIVE: COMMUNITY EXPERIENCES**

30. List any voluntary, community or public activity in which you have recently been involved that is relevant to your application.

<b>Organisation and role or type of involvement</b>	<b>Start date</b> (month/year)	<b>End date</b> (month/year)
Organisation:  Role or type of involvement:		
Organisation:  Role or type of involvement:		
Organisation:  Role or type of involvement:		

## SECTION SIX: WORK HISTORY

**This section covers your work history and current work situation. If you are:**

- Currently employed or have recently been employed, please answer the questions in this section. You must provide an up-to-date curriculum vitae and current job description with this application.
- Not currently employed and have no previous work experience, go to **Section Eight**.

31. If you are employed now, **use the table in Annex 1 (pages 17-20)** to identify one employment sector and one category most similar to your current area of work, and list below.

Employment sector: \_\_\_\_\_

Category: \_\_\_\_\_

If there are no employment sectors or categories identified in the table provided that are relevant to your current job, please state your specific sector/category below:

Other employment sector (please state): \_\_\_\_\_

Other category (please state): \_\_\_\_\_

32. If you are working now, what is the name of your job?

33. When did you start your **current** job?

Start date: \_\_\_\_\_/\_\_\_\_\_  
Month Year

34. What is the name of the organisation where you work?

35. What type of organisation do you work for?

- |  |  |
|--|--|
| <input type="checkbox"/> Local Government    | <input type="checkbox"/> Community/Non-Government Organisation (NGO) |
| <input type="checkbox"/> Central Government  | <input type="checkbox"/> International NGO                           |
| <input type="checkbox"/> Multilateral Agency | <input type="checkbox"/> Private company                             |
| <input type="checkbox"/> Self-employed       | <input type="checkbox"/> Other (please state): _____                 |

36. Briefly describe the work of your organisation.

**SECTION SEVEN: EMPLOYER ENDORSEMENT**

**If you are working, this section must be completed (in English) by your employer or an authorised officer from your place of employment. If you are self-employed, you may answer the questions yourself.**

37. Endorsed by Department/Organisation: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone number: \_\_\_\_\_  
Email address: \_\_\_\_\_

38. Why do you recommend this applicant?

39. Describe the specific skills you expect the applicant to gain from the proposed study.

- i. \_\_\_\_\_  
\_\_\_\_\_
- ii. \_\_\_\_\_  
\_\_\_\_\_
- iii. \_\_\_\_\_  
\_\_\_\_\_

40. After the study would this person have a new position in your organisation?

No                       Yes

If you answered *Yes*, name the new position: \_\_\_\_\_

Name of authorising official: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
          Day           Month           Year

Official Stamp

## SECTION EIGHT: ENGLISH LANGUAGE COMPETENCY

You are required to meet the English language proficiency criteria of the education institution you are applying to or have nominated for study. Some education institutions may require you to provide an IELTS or TOEFL test result even if these tests are not available in your country.

Test results must be no more than 24 months old.

41. Is English your first language?

- No  Yes

If you answered **No**, please go to question 42. If you answered **Yes**, please go to Section Nine.

42. Have you been taught in the medium of English?

- No  Yes

If you answered **Yes**, tick the boxes at the level(s) you have been taught in English.

- Senior secondary school  
 Undergraduate or postgraduate level  
 While training for my job

43. Have you completed an IELTS (International English Language Testing System) academic test?

- No  Yes  
 I have attached the **original copy** of my IELTS result to this application form.

Date of test: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Day Month Year

Overall IELTS (academic stream) score:

Listening band:

Reading band:

Writing band:

Speaking band:

44. Have you completed a TOEFL (Test of English as a Foreign Language) test?

- No  Yes  
 I have attached the **original copy** of my TOEFL result to this application form.

Date of test: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Day Month Year

(Internet-based) TOEFL score:

or

(Paper-based) TOEFL score:

Test of Written English (TWE) score:

## SECTION NINE: PROPOSED STUDY PROGRAMME

**NZAID scholarships are offered to applicants whose study programme will benefit the development of their home country. Please choose your qualification, major subject and education institution carefully. If you are offered, and you accept, a NZAID scholarship, you will not be permitted to change your qualification or education institution.**

45. Tick one box that represents the level at which you want to study.

**Note: Commonwealth Scholarship applicants can only apply for postgraduate level study.**

### Undergraduate

- Certificate
- Diploma
- Bachelors degree

### Postgraduate

- Postgraduate Certificate
- Postgraduate Diploma only
- Postgraduate Diploma leading to Masters degree
- Masters degree
- Doctorate (PhD)

46. List your first and second choice of qualification that you want to study in New Zealand. Include the major subject/s (e.g. Bachelor of Science, major subject Environmental Science).

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### FIRST CHOICE

Qualification:

Major subject/s:

Education institution:

Education institution location (town/city):

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### SECOND CHOICE

Qualification:

Major subject/s:

Education institution:

Education institution location (town/city):

---

## SECTION TEN: FUTURE EMPLOYMENT

47. If you are working, will you return to your current job after your study?

- No                       Yes

If you answered *No* or you are not currently working, what is your prospective employment on your return home?

Name of job: \_\_\_\_\_

Organisation: \_\_\_\_\_

48. Use the **table in Annex 1 (pages 17-20)** to identify one employment sector and one category most relevant to the employment sector in which you intend to work when you return to your home country on completion of your study, and list below.

Employment sector: \_\_\_\_\_

Category: \_\_\_\_\_

If there are **no** employment sectors or categories identified in the table provided in Annex 1 relevant to your proposed area of employment, please state the relevant employment sector/category below:

Other employment sector (please state): \_\_\_\_\_

Other category (please state): \_\_\_\_\_

## SECTION ELEVEN: RELEVANCE OF STUDY TO DEVELOPMENT OF YOUR HOME COUNTRY

**Undergraduate applicants, and postgraduate applicants who will not be undertaking research, must provide answers for Questions 49 and 50.**

**Postgraduate research applicants must provide answers for all three following questions (49, 50, and 51).**

**Please be as specific as possible as your answers to these questions will be a major consideration of your eligibility for a New Zealand Development Scholarship or Commonwealth Scholarship.**

49. On a separate sheet of paper, describe the specific skills and knowledge you want to gain from your proposed study and how this study will contribute to the role and responsibilities of your current and/or future job.

50. On a separate sheet of paper, and in no more than 500 words, describe specifically how your proposed study and/or research will enable you to contribute to the **social or economic development** of your home country. Reference to any existing national skills shortages or labour needs in your home country will strengthen your application.

51. **Research Masters and PhD applicants only:** On a separate sheet of paper, and in no more than 500 words, you must also provide an outline of your proposed research topic, research question and objectives, methodology, and timeline; and justification for home-located research. You should clearly demonstrate the significance and application of the proposed research topic to the development of your home country.

**SECTION TWELVE: NOMINATING AUTHORITY ENDORSEMENT**

**This section is to be completed (in English) by an authorised officer of the nominating authority for New Zealand Development Scholarships (Public category) and Commonwealth Scholarship applicants**

As the nominating authority on behalf of the Government of: \_\_\_\_\_

I certify that the documents attached to this form are authentic and relate to the applicant. I endorse this application for the area, level and length of study and confirm that it accords with an agreed human resources development area for New Zealand Official Development Assistance funding.

I nominate: \_\_\_\_\_

- for a:  New Zealand Development Scholarship (Public category)  
 Commonwealth Scholarship

Name of authorising officer: \_\_\_\_\_

Position: \_\_\_\_\_

Organisation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
*Day Month Year*

Official Stamp

## SECTION THIRTEEN: CONDITIONS OF SCHOLARSHIP

**To achieve the objectives of the New Zealand Development Scholarships and Commonwealth Scholarships schemes, NZAID requires individuals to spend at least two years in their home country on completion of the scholarship utilising the skills and knowledge gained during their study.**

**By signing this application form, you are agreeing that you understand the terms and conditions attached to the New Zealand Development Scholarship or Commonwealth Scholarship and related study. If your application is successful and you are offered a scholarship, you will be asked to sign a declaration which confirms that you understand and agree to these conditions before accepting the scholarship.**

**If you have any problems understanding these conditions, or any part of this application form, you are strongly advised to contact NZAID staff of the nearest New Zealand Diplomatic Post.**

In accepting an NZDS/Commonwealth Scholarship, you will be asked to:

- take up the scholarship in the academic year for which it is offered;
- agree that the scholarship offered is for the appropriate qualification, field and level of study;
- agree that no additional study under the scholarship will be considered;
- undertake any preparatory (including English language training), bridging or qualifying programme required by the education institution;
- undertake the approved study programme full-time and not change your study programme or education institution without the prior agreement of NZAID;
- advise NZAID or the education institution of any changes to your personal circumstances between the date of application and your arrival in New Zealand that might affect your scholarship (e.g. becoming engaged to be married, becoming pregnant, changing employment, etc);
- agree that you will not apply for or receive any other scholarship funding during the period of the NZAID scholarship;
- achieve satisfactory academic progress, in accordance with the education institution and NZAID's continuation criteria, and meet all course requirements;
- comply with the regulations of the education institution;
- acknowledge that the international student adviser at the education institution is the first point of contact during your scholarship;
- provide your current residential and postal address to the education institution while in New Zealand, and to the New Zealand Diplomatic Post on your return home;
- agree to the disclosure of information regarding your academic progress;
- notify the education institution immediately should your circumstances change such that it would affect your scholarship status or studies (e.g. changes that potentially affect your residency, citizenship, or marital status, number of dependants or stipend (such as family arrival));
- inform the education institution of any academic or personal issues (e.g. prolonged medical care) that may affect your ability to continue satisfactorily with your studies or scholarship, or complete within the original scholarship duration;
- agree to the release of information in this application form and information relating to the scholarship or study to relevant authorities (including your home government), in accordance with the New Zealand Privacy Act 1993, to enable placement in an education institution, consideration for a scholarship, collection of academic progress reports and results, and the ongoing administration and monitoring of the scholarship;
- agree to the exchange of information between NZAID and authorities such as Immigration New Zealand (regarding your immigration status) or any other relevant government agency (e.g. New Zealand Inland Revenue or the New Zealand Qualifications Authority);
- assist with evaluation of your scholarship as required while on scholarship or on completion of your scholarship;
- act in a manner that will not bring disrepute to yourself, your family, your country or NZAID during the scholarship;
- provide for your dependants while they are in New Zealand;
- ensure that your passport and student permit/visa, and (if relevant) those of your dependants, are kept current for the duration of the study;

- not engage in employment without the prior approval of NZAID, and not beyond the restrictions applying to your visa;
- return to your home country for a minimum period of two years within 14 days of the completion date of the scholarship or study and acknowledge that, if you do not, you will incur a financial debt to the New Zealand Government to the total value of your scholarship;
- acknowledge that NZAID requires you to spend at least two years in your home country on completion of the scholarship to assist in the development of your country by applying the skills and knowledge that you have gained from your study;
- not submit an application for a work permit or permanent residence of New Zealand, Australia, or another country during your study and acknowledge that, if you do, it will result in the scholarship being immediately terminated and you will incur a financial debt to the New Zealand Government to the total value of the scholarship;
- not submit an application for a work permit or permanent residence of New Zealand or Australia within two years of completion of your study and acknowledge that, if you do, you will incur a financial debt to the New Zealand Government to the total value of the scholarship;
- not receive any other benefits funded by the New Zealand Government while on scholarship;
- obey the laws of New Zealand and maintain an acceptable standard of conduct while in New Zealand;
- acknowledge that the laws of New Zealand will apply to any agreement between yourself and the New Zealand Government;
- return home at the end of the scholarship, regardless of the time remaining on your visa, or at any time upon formal request of the New Zealand Government; and
- acknowledge that the scholarship may be withdrawn or terminated by NZAID if you fail to comply with the conditions of your scholarship.

## **NZAID APPLICATION DECLARATION**

**This section must be completed and signed by the NZDS or Commonwealth Scholarship applicant.**

I certify that the information provided about and by me in this application for a New Zealand Development Scholarship/Commonwealth Scholarship is true, complete and correct to the best of my knowledge.

I acknowledge that supplying incomplete or false information will result in NZAID withdrawing a scholarship, if offered.

I understand the conditions under which the NZDS/Commonwealth Scholarship may be offered. If I accept a NZDS/Commonwealth Scholarship, I agree:

- a) to carry out such instructions and abide by such conditions as may be stipulated by NZAID and the education institution supervising my scholarship, and sign an agreement with NZAID to that effect;
- b) to the release of information contained in this form to relevant authorities in accordance with the New Zealand Privacy Act 1993 to enable placement in an education institution, consideration for a scholarship, collection of academic results, and the ongoing administration and monitoring of my scholarship;
- c) that the New Zealand Government is not responsible for any aspects of my actions while I am in New Zealand.

I am not aware of any medical or other condition (e.g. disability or illness) that might prevent me from completing my study within the time allowed for the scholarship.

**Printed name:** \_\_\_\_\_

**(as in your passport or birth certificate)**

**Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
                   Day          Month          Year

**ANNEX 1: EMPLOYMENT SECTORS (to be used for questions 31 and 48)**

Employment Sector	Category	Employment Sector	Category
<b>1.0 Agriculture</b>	1.1 Agricultural policy and administrative management 1.2 Agricultural development 1.3 Agricultural land resources 1.4 Agricultural water resources 1.5 Agricultural inputs ( <i>supply of seeds, fertilisers, machinery</i> ) 1.6 Food crop production 1.7 Industrial crops/export crops 1.8 Livestock / veterinary services 1.9 Agrarian reform 1.10 Agricultural extension ( <i>non-formal training</i> ) 1.11 Agricultural education / training 1.12 Agricultural research 1.13 Agricultural services ( <i>agribusiness, supply chain management, marketing, transportation, storage</i> ) 1.14 Plant / post-harvest protection and pest control 1.15 Agricultural financial services 1.16 Agricultural co-operatives	<b>2.0 Banking and financial services</b>	2.1 Financial policy and administrative management 2.2 Monetary institutions ( <i>central banks</i> ) 2.3 Informal / semi formal financial intermediaries ( <i>micro credit, savings and credit co-operatives</i> ) 2.4 Education / training in banking and financial services
<b>3.0 Business and other services (private sector)</b>	3.1 Business support services and institutions ( <i>incl. private sector: management, accounting, HRM, e-commerce, international management</i> ) 3.2 Privatisation	<b>4.0 Communications</b>	4.1 Communications policy and administrative management 4.2 Telecommunications 4.3 Radio/television/print media 4.4 Information and Communication Technology
<b>5.0 Conflict prevention and resolution, peace and security</b>	5.1 Security system management and reform 5.2 Civilian peace-building, conflict prevention and resolution	<b>6.0 Construction</b>	6.1 Construction policy and administrative management ( <i>incl. architecture</i> )

Employment Sector	Category	Employment Sector	Category
<b>7.0 Education</b>	7.1 Education policy and administrative management 7.2 Education facilities and training 7.3 Teacher training 7.4 Educational research 7.5 Primary education ( <i>incl. special / inclusive education</i> ) 7.6 Basic life skills for youth and adults 7.7 Early childhood education 7.8 Secondary education 7.9 Vocational training 7.10 Higher education ( <i>incl. TESOL</i> ) 7.11 [Post-secondary] Advanced technical and managerial training	<b>8.0 Humanitarian aid</b>	8.1 Disaster prevention and preparedness
<b>9.0 Energy generation and supply</b>	9.1 Energy policy and administrative management 9.2 Power generation / non-renewable sources 9.3 Power generation / renewable sources 9.4 Electrical transmission / distribution 9.5 Hydro-electric power plants 9.6 Geothermal energy 9.7 Solar energy 9.8 Biomass 9.9 Energy education / training 9.10 Energy research	<b>10.0 Environment</b>	10.1 Environmental policy and administrative management 10.2 Biosphere protection ( <i>pollution management, climate change</i> ) 10.3 Bio-diversity ( <i>incl. conservation</i> ) 10.4 Flood prevention / control 10.5 Environmental education / training 10.6 Environmental research
<b>11.0 Fishing</b>	11.1 Fishing policy and administrative management 11.2 Fishery development ( <i>stock protection, conservation, aquaculture</i> ) 11.3 Fishery education / training 11.4 Fishery research 11.5 Fishery services ( <i>harbours, markets, transport</i> )	<b>12.0 Forestry</b>	12.1 Forestry policy and administrative management 12.2 Forestry development 12.3 Forestry education / training 12.4 Forestry research 12.5 Forestry services

Employment Sector	Category	Employment Sector	Category
<p><b>13.0 Government and civil society</b></p>	<p>13.1 Economic and development policy/planning (<i>incl. indigenous people's issues, poverty analysis, evaluation</i>)</p> <p>13.2 Public sector financial management</p> <p>13.3 Legal and judicial development</p> <p>13.4 Government administration</p> <p>13.5 Strengthening civil society (<i>community development</i>)</p> <p>13.6 Elections</p> <p>13.7 Human rights</p> <p>13.8 Free flow of information</p> <p>13.9 Gender / women's equality organisations and institutions</p>	<p><b>14.0 Health</b></p>	<p>14.1 Health policy and administrative management</p> <p>14.2 Medical education / training</p> <p>14.3 Medical research</p> <p>14.4 Medical services (<i>laboratories, mental health care, dental services etc</i>)</p> <p>14.5 Basic health care</p> <p>14.6 Basic health infrastructure</p> <p>14.7 Basic nutrition</p> <p>14.8 Infectious disease control</p> <p>14.9 Health education (<i>health promotion/awareness</i>)</p> <p>14.10 Health personnel development (<i>incl. nursing</i>)</p> <p>14.11 Population policy and administrative management</p> <p>14.12 Reproductive health care (<i>incl. maternal health</i>)</p> <p>14.13 Family planning</p> <p>14.14 STD control including HIV/AIDS</p>
<p><b>15.0 Industry (related to production/manufacturing)</b></p>	<p>15.1 Industrial policy and administrative management</p> <p>15.2 Industrial development</p> <p>15.3 Small and medium-sized enterprises (SME) development</p> <p>15.4 Cottage industries and handicraft</p> <p>15.5 Agro-industries (<i>staple food processing</i>)</p> <p>15.6 Forest industries</p> <p>15.7 Engineering</p> <p>15.8 Transport equipment industry</p> <p>15.9 Technological research and development (<i>incl. industrial standards, food safety standards</i>)</p>	<p><b>16.0 Mineral resources and mining</b></p>	<p>16.1 Mineral / mining policy and administrative management</p> <p>16.2 Mineral prospection and exploration</p>

Employment Sector	Category	Employment Sector	Category
<b>17.0 Multi-sector/cross-cutting</b>	17.1 Urban development and management 17.2 Rural development 17.3 Research / scientific institutions	<b>18.0 (Other) Social infrastructure and services</b>	18.1 Social welfare services 18.2 Employment policy and administrative management 18.3 Housing policy and administrative management 18.4 Low-cost housing ( <i>slum clearance, squatter settlements</i> ) 18.5 Culture and recreation 18.6 Statistical capacity building 18.7 Narcotics control 18.8 Social mitigation of HIV/AIDS
<b>19.0 Tourism</b>	19.1 Tourism policy and administrative management ( <i>incl. eco-tourism</i> )	<b>20.0 Trade policy and regulations</b>	20.1 Trade policy and administrative management 20.2 Trade facilitation 20.3 Regional trade arrangements 20.4 Multi-lateral trade negotiations 20.5 Trade education / training
<b>21.0 Transport and storage</b>	21.1 Transport policy and administrative management 21.2 Road transport 21.3 Water transport 21.4 Air transport 21.5 Storage 21.6 Education and training in transport and storage	<b>22.0 Water supply and sanitation</b>	22.1 Water resources policy and administrative management 22.2 ( <i>Inland</i> ) Water resources protection 22.3 Water supply and sanitation – large systems 22.4 Basic drinking water supply and basic sanitation 22.5 River development 22.6 Waste management / disposal