COMPETITIVE CIVIL-SERVICE EXAMINATION FOR ASSOCIATE

GROUP: Higher Education Teaching
JOB CATEGORY: Higher Education Professor
CLASS: Associate

THE VICE-CHANCELLOR OF THE UNIVERSIDADE FEDERAL DOS VALES DO JEQUITINHONHA E MUCURI, using the regimental power invested upon him/her, as provided for in the Administrative/Prosecutors Office Ruling MP/MEC nº 22, de 30/04/07, Administrative Rule/Ministry of Education nº224, de 24/07/07, makes public that the enrolment for the Competitive Civil-Service Examination and Degrees for Professor for the investiture of a vacancy in the Class of Associate or Assistant Professor as full-time employment in the Universidade Federal dos Vales do Jequitinhonha e Mucuri – UFVJM, Mucuri Campus, as the following description:

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<th>KNOWLEDGE AREA(S)</th>
<th>REQUIREMENTS</th>
<th>DEGREE</th>
<th>VACANCY</th>
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COMPENSATION: R$ 6,722.84 – Associate Professor

1. ENROLMENT:
1.1. By the candidate, by a Legal Representative or by priority mail
1.2. Date: 15 (fifteen) after the publication in the DOU
1.3. Time: from Monday to Friday, from 8.00am to 11.00am and from 2.00pm to 5.00pm.

1.5. Upon the enrolment the applicant shall present the following documents:
a) Copy of the Identity Card, if the applicant is a foreigner, he/she shall be the holder of permanent visa or protocol for visa request;
b) a statement of no records as regards the election obligations and if male, statement from the Military Service as regards its requirements, excepting for foreigners;
c) Doctorate or master diploma, or a document evidencing the conclusion of the course or a provisional document about the possibility of fulfilment on the required qualification as described in the invitation.
I. The application whose undergraduation and/or graduation has been performed abroad shall evidence that he or she is a holder of a diploma recognized by Brazilian authorities.
d) A curriculum vitae or curriculum in the Lattes/CNPq [National Council for Scientific and Technological Development] format in four (4) counterparts with the corresponding supporting documents in a sole copy;
e) Evidence of enrolment fee payment:
- Only those applicants for the vacancy as an Associate Professor with a PhD diploma shall proceed the enrolment fee payment.

**BANK SLIP PAYMENT OF THE ENROLMENT IN THE COMPETITIVE CIVIL-SERVICE EXAMINATION**

Homepage: [http://www.tesouro.fazenda.gov.br](http://www.tesouro.fazenda.gov.br)
Click on the link **PORTAL SIAFI**
Click on the option **GUIA DE RECOLHIMENTO**
Click on **IMPRESSÃO DE GRU**

Please, fill in the form pursuant to the following codes:

**In favour of:**
Code: 153036 MANAGEMENT 15243

**Payment:**
Code 288306
Reference number 1688315000157001
Enrolment fee: R$ 168.00

After filling the form in, please click on **EMITIR GRU simples**.

Print:
Pay this bank slip in **Banco do Brasil** bank branches.
The enrolment fee once paid shall not be refunded.

Applicable to Brazilian applicants only:

In accordance with Decree nr. 6.593 of 2nd of October, 2008, applicants registered with the Single Roll for the Social Programs of the Federal Government – CadÚnico and who are members of low-income families, pursuant to Decree nr. 6.135, of 26th of June, 2007 may request the enrolment fee payment exemption upon request including the Number of Social Identification - NIS assigned by CadÚnico and a declaration that he/she meets the above stipulated requirements, in the period from 29th of October to 31st of October, 2008. UFVJM shall give notice to applicants as regards the grant of his/her application until the 7th of November, 2008.

1.5 It is forbidden the conditioned enrolment, however it is admitted the enrolment by proxy or by mail, using any mail service, provided that it is mailed within the period of enrolment, upon the filling in of the enrolment application attached hereto and sent to SRH in the address mentioned in number 1.3 hereof.

1.6. For the applicant as an inactive public servant, the accumulation of pays and remunerations of the position object of the competitive civil-service examination shall only be allowed when such positions, duties or employments may be accrued in the activity as authorized by the Brazilian Federal Constitution.
Otherwise, the tenure shall only take place after applicant has opted for either the pays or remunerations of the new position.

1.7. The holder of a PhD Diploma may enrol in the period stipulated in number 1, however, the enrolments for Assistant Professor (Master) shall only be made if the enrolments are not granted for the position as an Associate Professor (Doctor).

**Once the enrolment period is ended, the interested parties shall get information about the grant for enrolment by visiting the homepage:** [www.ufvjm.edu.br](http://www.ufvjm.edu.br).

1.8. After approval of the competitive civil-service examination, without any pending matter, the documentation filed by application upon the enrolment shall be at his/her disposal at SRH for ninety (90) days, being destroyed after this. The University shall not be liable for the return of documents not used in the competitive civil-service examination.

**2. LEGAL REGIME:**
In conformity with Article 8, section I of the Brazilian Law nr. 8112 of 1990, the investiture shall be made by appointment made in the legal regime under Article 1 of the above mentioned Law.

3. EXAMINATION PROGRAMMES:
The examination programmes following the suggestions for reference shall be an integrating part of the Specific Instruction which will be made available in the homepage of UFVJM along with this Invitation in full, where the additional conditions for the participation in the present competitive civil-service examination shall be made explicit.

4. EXAMINATIONS:
The competitive civil-service examination will cover the examinations of:
   a) Writing;
   b) Didactics;
   c) Qualifications;
   d) Defence of the research line;
   e) Practice, at the Examination Commission’s discretion.

5. HOLDING OF THE COMPETITIVE CIVIL-SERVICE EXAMINATION
5.1 The period for taking the examinations shall be determined by the Course’s Collegiate and published in the homepage of UFVJM up to ten (10) business days foregoing the date of beginning hereof.
5.2. Applicant shall appear at the venue designated for the examinations before thirty (30) minutes of the stipulated time for the beginning of activities along with a ballpoint pen (either blue or black), enrolment and identity cards.
5.3 Applicant failing to appear in any of the stages of the competitive civil-service examination, excepting for review of qualifications shall be eliminated therefrom and, as a consequence, he or she shall be prevented from taking part in the subsequent stages.
5.4 There will be no make-up call for the examinations under no circumstance.

6. JUDGEMENT AND RANKING:
6.1. Upon the judgement, the members of the Examination Commission shall grade each one of applicant’s examination as its merits from zero (0) to ten (10), allowing the grade in decimals, which shall be registered in documents signed and maintained in sealed envelopes until the final count.
6.2. In the final count, the Examination Commission shall precede the identification of examinations.
6.3. The final grade of each examiner shall be the arithmetic average of the grades awarded to applicant in the examinations.
6.4. Those who have achieved the final average greater or equal to seven (7) shall be deemed passed.
6.5. Applicant ranked in the first place shall be the one who has achieved the greatest grade arising out of the final average achieved and so on and so forth.
6.5.1. In case of draw the ranking shall be made as a result of the greatest final average of grades awarded by three examiners to each applicant subject successively to the following tie-breaking criteria:
   a) greater average in the didactics examination;
   b) greater average in the writing examination;
   c) greater average in the qualification review;
   d) greater average in the defence of the research line;
   e) seniority.
6.6. The appeals against the final result of the competitive civil-service examination shall be filed with SRH no later than two (2) business days, after the disclosure of results by Course’s Collegiate.
6.7. After the approval by the University Board, SRH/UFVJM shall disclose the results of applicants passed, ranked up to the number of vacancies under the invitation through the Brazilian Official Gazette.

6.7.1 Appeals shall be judged no later than thirty (30) days as of the filing hereof.

6.9. In case of called applicants’ withdrawal for appointment, it shall be granted the right to the administration to replace them with new applicants with subsequent rankings for the investiture of vacancies under the invitation.

7. INVESTITURE:
Applicant’s appointment for a vacancy shall be made in accordance with the ranking obtained subject to the governing law.

8. VALIDITY OF THE COMPETITIVE CIVIL-SERVICE EXAMINATION
The validity period of the competitive civil-service examination shall be twelve (12) months from the date of publication of approval of it in the Official Gazette, and this may be extended for the same period upon request of Course’s Collegiate.

9. GENERAL PROVISIONS:
9.1. A applicant shall be excluded from the competitive civil-service examination by the President of the Examination Commission for:
a) stating at any moment a false or imprecise declaration;
b) being disrespectful or showing rudeness with examiners, personnel, their assistants or authorities present during the examinations;
c) Establishing communication with another applicant verbally or in written or any other form during the examination as well as making use of books, notes or printed materials illegally.

9.2. The ranking in the competitive civil-service examination does not assert the applicant the automatic right to the admission in the Federal Public Service, but only the expectancy to be admitted according to the ranking order and this act is subject to the appropriate legal provisions.

9.3. The confirmation of ranking in the competitive civil-service examination shall only be the approval published in the Official Gazette.

9.4. The enrolment in the competitive civil-service examination shall imply the knowledge about and tacit acceptance of the conditions established in the invitation and specific instructions accompanying it, and applicant may not claim he or she is not aware of them;

9.5. The *casus omissus* shall be resolved by the Examination Commission, which it is sovereign to rule and decide them based upon the governing law.

9.6. Whereas it was available only one vacancy for each knowledge area, it was not possible to reserve vacancies for disabled people as the minimum percentage required.

9.7. Foreign applicants from countries which do not have an agreement of cooperation with Brazil, of automatic recognition of diplomas of Teaching Official Institutions shall have to revalidate their diplomas within the period from the approval in the present competitive civil-service examination and the stipulated date for their employment. The rules subject to the revalidation of diplomas are detailed in the Ministry of Education homepage ([WWW.mec.gov.br](http://WWW.mec.gov.br)) subject to the National Educational Bases and Guidelines Law nr. 9.394 of 1996, Article 48, paragraph 3.

9.8. Foreign applicants without a previous command of Portuguese language will be provided with an intensive Portuguese course in this institution before the beginning of teaching activities.

Diamantina, August 18 - 2009

Pedro Angelo Almeida Abreu
Chancellor/UFVJM